

Our ref: AUTH /10

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Task and Finish Group: Terms of Reference

Question for Scrutiny

Why is the current level of sickness absence across the Authority not reducing and can any action be taken to reduce this?

Terms of Reference

To consider the current levels of sickness absence across the organisation broken down into the following categories:

- 1 To consider the current levels of sickness across the organisation over the past three years broken down into
- 2 Long term sickness: grey book staff
- 3 Long term sickness: Support Staff
- 4 Short term sickness: grey book staff
- 5 Short term sickness: grey book staff

To consider any internal and/or external factors which may influence these levels

To consider the current Policies and Procedures of the Authority in relation to sickness/absence

To make recommendations to the Performance & Scrutiny Committee and subsequently the Authority as to how these Policies and Procedures may be amended or enhanced to improve the levels of sickness/absence across the Authority